

**COLORADO INTERNATIONAL CENTER
METROPOLITAN DISTRICT (“CIC”) NOS. 7 & 11**

141 Union Boulevard, Suite 150
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NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expires</u>
Timothy D’Angelo	President	2027/May 2027
Todd Witty	Treasurer	2025/May 2025
Theodore Laudick	Assistant Secretary	2025/May 2025
<i>VACANT</i>		2027/May 2025
<i>VACANT</i>		2027/May 2025
David Solin	Secretary	

DATE: October 20, 2023

TIME: 1:00 P.M.

PLACE: Zoom Meeting: This meeting will be held via Zoom without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:

Zoom information:

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

Phone Number: 1-719-359-4580

Meeting ID: 546 911 9353

Passcode: 912873

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Confirm quorum, location of meeting and posting of meeting notices. Approve Agenda.

C. Review and consider approval of the Minutes of the September 15, 2023, Regular Meeting (enclosures).

D. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) meetings (suggested dates are _____ and _____). Schedule meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

E. **Insurance Matters:**

1. Discuss Cyber Security and Increased Crime Coverage.

2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.

3. Authorize renewal of the District's insurance and Special District Association ("SDA") membership for 2024.

II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

III. FINANCIAL MATTERS

- A. **[CIC No. 7 only]** Review and accept unaudited financial statements for the period ending September 30, 2023 and cash position statement dated September 30, 2023 and updated as of _____, 2023 (to be distributed).

- B. **[CIC No. 7 only]** Review and consider approval of payment of claims for the period ending _____, 2023 in the amount of \$_____ (to be distributed).

- C. **[CIC No. 7 only]** Discuss status of 2022 Audit. If appropriate, review and consider approval of 2022 Audit and authorize execution of Representations Letter

- D. **[CIC No. 7 only]** Authorize District Accountant to obtain proposals to prepare 2023 Audit.

- E. **[CIC No. 11 only]** Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2023.

- F. Conduct Public Hearing to consider Amendment to 2023 Budget and (if necessary) consider adoption of Resolution to Amend the 2023 Budget and Appropriate Expenditures.
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- G. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and to Set Mill Levies (for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____) (enclosures – preliminary AV, draft 2024 Budget and resolutions).
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1. Discuss and consider adoption of Resolution No. 2023-10-____, Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
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- H. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
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- I. Consider appointment of District Accountant to prepare the 2025 Budget and set date for 2025 budget hearing.
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- J. Review and consider approval of Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2024 Accounting Services (to be distributed).
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IV. LEGAL MATTERS

- A. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).
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- B. Discuss and consider adoption of Resolution No. 2023-10-____, Resolution Amending Policy on Colorado Open Records Act Requests (enclosures).
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- C. **[CIC No. 7 only]** If necessary, review and consider approval of Second Amendment to Operation Funding Agreement between the District and Highpoint North Acquisition LLC (to be distributed).
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V. CAPITAL MATTERS

A. **[CIC No. 7 only]** 66th/68th and Denali Street Project (the “Project”):

- (1) Discuss status of the Project.
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B. **[CIC No. 7 only]** Discuss status of Dandelion Draw, No Name Pond and the 68th Avenue/Loop Road west of Gun Club Road.

- (1) Discuss status of bid process for Dandelion Draw Channel Improvements and Pond P67 Project.
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C. **[CIC No. 7 only]** High Point Northwest Early Grading Project (the “Grading Project”):

- (1) Discuss status of the Grading Project.
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VI. OTHER BUSINESS

A. _____

VI. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 17, 2023.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.